



THE COVENANT SCHOOL

APPLICATION PROCESS

- Return the completed application form with the non-refundable fee of \$50.00 to the school office.
- Complete the Request for Records form and submit it along with the Student Recommendation Form to your child's current (or most recent) school. The Request for Records provides your child's present (or most recent) teacher permission to complete the Student Recommendation Form and allows the school to send us transcripts and other pertinent school records.
- When the school has received your application and fee we will contact you to set an appointment for admission testing. (There is no testing for children applying to Prekindergarten)
- When your child's file is complete (application, application fee, Student Recommendation Form, school records and transcripts, and admissions testing) a decision about enrollment will be made.
- Prekindergarten acceptance letters are mailed at the end of January. Acceptance letters for all other grades are mailed the last Friday in February. An enrollment contract is included with the acceptance letter. Parents have ten working days to accept the contract by signing and returning it to the school with the non-refundable \$400 deposit. The reservation deposit will be applied toward tuition for the year.

Please note: Children applying for Pre-K must be four (4) years old prior to September 1.

Children applying for Kindergarten must be five (5) years old prior to September 1.

Admission priorities are given to active members of Covenant Presbyterian Church and siblings of current students. The Covenant School admits students of any race, color, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school.

If you have questions regarding the admissions process, or if you would like to set up an appointment to tour the school, please call the office at 467-2313.

PLEASE
ATTACH
PHOTO

The Covenant School
33 Burton Hills Boulevard
Nashville, Tennessee 37215
(615) 467-2313

APPLICATION FOR ADMISSION

This form is to be completed by a parent or guardian of the applicant and returned to the school before admissions testing. A \$50 non-refundable application fee must be attached. The application fee covers processing and testing costs and therefore is not applicable towards tuition.

Full Name of Applicant _____
First Middle Last Preferred Name

Application to Grade _____ Pre-K - 3 day ___ 5 day ___ For the school year 20__ to 20__

Date of Birth _____ Sex _____ Place of Birth _____

Child lives with: _____ Both Parents _____ Mother _____ Father _____ Other

Father's Name _____ Preferred Name _____
First Last

Home Address _____
Street City State Zip

Home Telephone _____ Work _____ Mobile _____

Father's Business or Profession _____

Father's Employer _____ Address _____

E-mail Address _____

Mother's Name _____ Preferred Name _____
First Last

Home Address _____
Street City State Zip

Home Telephone _____ Work _____ Mobile _____

Mother's Business or Profession _____

Mother's Employer _____ Address _____

E-mail Address _____

If either or both parents are deceased, if parents are separated or divorced, or if either or both parents are remarried, please state _____

Custodial parent or legal guardian of the child _____

Person responsible for financial obligations _____

Address (if different from applicant's) _____

Family's religious preference, if any _____

If parent(s) is/are involved in any specific church ministries (ex: Bible school teacher, church committees, etc.), please describe _____

C. Describe your student's interests, talents, abilities, etc. _____

E. According to the admission policies of the school at least one parent must be committed to Jesus Christ as his/her Savior. Does your family meet this stipulation? Yes _____ No _____

F. What is your relationship to Jesus Christ? _____

G. What is your spouse's relationship to Jesus Christ? _____

H. Are you and your spouse currently members of any church?
Church _____ Pastor's name _____ Telephone # _____

I. How did you learn about The Covenant School? _____

PARENT OR GUARDIAN FINANCIAL AGREEMENT

I _____ understand that this application cannot be considered without the non-refundable application fee of \$50.00.

I understand that if I voluntarily withdraw my student from the school once classes have begun I am responsible to pay the full tuition to the end of the year.

Parent/Guardian Signature _____ Date _____

NOTICE OF NONDISCRIMINATORY POLICY AS TO STUDENTS

The Covenant School admits students of any race, color, national ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs and athletic and other school-administered programs.

Name of applicant's present school (if currently being home-schooled, please so state and give name of last school attended) _____

School Address _____

School Telephone _____ *Street* _____ *City* _____ *State* _____ *Zip* _____
Dates of attendance _____

Present grade of applicant _____

Name of schools(s) other than the present one attended by the applicant during the past two years with the Dates of attendance _____

List the members of the household with whom the applicant lives (other than parents). Please give the age of school-age children, grade and school they attend.

| <i>Name and Grade</i> | <i>Relation to Applicant</i> | <i>School</i> | <i>Age</i> |
|-----------------------|------------------------------|---------------|------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Maternal Grandparents:

Name _____

Address _____

City _____ State _____ Zip _____

Paternal Grandparents:

Name _____

Address _____

City _____ State _____ Zip _____

Evaluate applicant's general health _____

Pertinent birth history information _____

Medical or educational needs which would require special accommodations or planning _____

Is there any medical reason the applicant cannot participate in the physical education program?

If yes, please submit a medical statement, which explains the reason.

Pediatrician _____ Phone Number _____

Office Address _____

Please give the name(s) of any Covenant Presbyterian Church members who are related to the applicant:



REQUEST FOR RECORDS

Parents: Please complete this form and give it to your current school.

Full Name of Student _____ Date of Birth _____

Applying for Grade _____ Present Grade _____

Present School _____

School Address _____

City /State/Zip _____

School Phone _____

The above named student has made application to The Covenant School. Records should include the transcript, current grades or progress reports, standardized health forms, reports of any educational or psychological testing and the Student Recommendation Form. Please send all information to:

ADMISSIONS
The Covenant School
33 Burton Hills Blvd.
Nashville, TN 37215
Fax: 615.467.2315

I, the undersigned parent/guardian, am aware of the above request and approve the release of these records and information to The Covenant School.

Signature of Parent or Guardian

Date



THE COVENANT SCHOOL

STUDENT RECOMMENDATION FORM

_____ is applying for admission to **The Covenant School** for grade _____ beginning in fall _____. The Admissions Committee would greatly appreciate your cooperation in giving as full an appraisal as possible of this student's performance. These comments are especially helpful in assessing an applicant's qualifications. The more information we have, the better we can meet the needs of this child.

Name of person completing assessment _____

Title _____ School _____

School Address _____

City _____ State _____ Zip _____

How long have you known this applicant _____

In what capacity? _____

A. PHYSICAL DEVELOPMENT (large muscle coordination, small muscle coordination)

B. EMOTIONAL DEVELOPMENT

1. Personality (confident, outgoing, aggressive, assertive, quiet, nervous, shy, tense, distractible)

2. Behavior (enthusiastic, receptive, responsive, hostile)

3. Moods (content, even-tempered, controlled, angry, withdrawn)

C. INTELLECTUAL AND ACADEMIC DEVELOPMENT (focuses, organizes, curious, persistent, follows directions, listens attentively, works independently, exhibits problem-solving ability, academic behavior)

D. COMMUNICATION (uses rich vocabulary, speaks clearly, responds to what others are saying)

E. SOCIAL DEVELOPMENT

General Behavior (follows rules, comfortable with adults, comfortable with peers, exhibits independence, cooperates with suggested activities, exhibits sharing behavior, exhibits possessiveness, responds, does not respond well to correction).

Play Behavior (plays with other children, plays beside other children, plays beside other children, plays alone, takes the lead, initiates activity, finds ways of entering group play, stands up for own rights, follows, shows bossiness, quarrels).

F. SUPPORT OF PARENTS (cooperative, overly-demanding of school, follows through with suggestions, genuinely interested in education, is consistent with discipline, has realistic picture of child's abilities.)

G. IN YOUR JUDGMENT, WHAT ARE THE AREAS OF GREATEST NEED OF THIS CHILD?

H. WHAT DISCIPLINE WORKS WELL WITH THIS CHILD?

I. ADDITIONAL REMARKS

SIGNATURE _____ DATE _____

Please mail completed form to:

ADMISSIONS
The Covenant School
33 Burton Hills Boulevard
Nashville, Tennessee 37215
Fax: 615.467.2315

**NASHVILLE AREA KINDERGARTEN / PRE-FIRST
STUDENT RECOMMENDATION FORM**

Ensworth School * Franklin Road Academy * Harding Academy
St. Paul Christian Academy * The Covenant School * The Oak Hill School * University School of Nashville

Our Admission Committee finds candid evaluations quite helpful and appreciates your cooperation in giving as full an appraisal as possible for this student. ***All information provided will be held in absolute confidence and students, parents, and guardians will not have access to such information. This will remain confidential and not become part of the student's permanent academic record.***

| | |
|---|-------------------------------|
| Applicant's Name: _____ | Date: _____ |
| Present School: _____ | School phone #: _____ |
| Teacher's Name: _____ | Teacher's email: _____ |
| How long have you known the student? _____ | |

| Emotional Maturity | Please check the appropriate response | | | |
|---|---------------------------------------|---------|-----------|-------|
| | Always | Usually | Sometimes | Never |
| Plays happily with friends | | | | |
| Shows respect for authority | | | | |
| Transitions easily | | | | |
| Enjoys school | | | | |
| Cooperates with teachers | | | | |
| Exhibits self-confidence | | | | |
| Shares well and takes turns | | | | |
| Separates from parents easily | | | | |
| Demonstrates self-control | | | | |
| Is willing to try new activities | | | | |
| Expresses negative feelings appropriately | | | | |
| Accepts re-directions well | | | | |
| Accepts responsibility for one's behavior | | | | |

| Language | Please check the appropriate response | | | |
|--|---------------------------------------|---------|-----------|-------|
| | Always | Usually | Sometimes | Never |
| Speaks clearly | | | | |
| Speaks in complete sentences | | | | |
| Expresses ideas | | | | |
| Responds appropriately to instructions | | | | |
| Processes auditory information | | | | |

| Skills | Please check the appropriate response | | | |
|---|---------------------------------------|---------|-----------|-------|
| | Always | Usually | Sometimes | Never |
| Listens in a group | | | | |
| Contributes appropriately during group time | | | | |
| Follows simple directions | | | | |
| Can sit for an appropriate amount of time | | | | |
| Completes tasks in allotted time | | | | |
| Recognizes basic shapes | | | | |
| Recognizes basic colors | | | | |
| Recognizes alphabet | | | | |

Any other noteworthy skills the student demonstrates: _____

| Physical | Please check the appropriate response: | | | | |
|---------------------------------------|--|------|--------------|------|-----|
| | Excellent | Good | Fair | Poor | N/A |
| Fine muscle control and coordination | | | | | |
| Gross muscle control and coordination | | | | | |
| Eye/hand coordination | | | | | |
| Handedness | Right | Left | Undetermined | | |
| Comments: _____ _____ | | | | | |

| Please check the items that describe this child: | | | | | | | |
|--|--------------|--------------------------|----------------|--------------------------|------------|--------------------------|---------------|
| <input type="checkbox"/> | Agreeable | <input type="checkbox"/> | Aggressive | <input type="checkbox"/> | Angry | <input type="checkbox"/> | Assertive |
| <input type="checkbox"/> | Compulsive | <input type="checkbox"/> | Cooperative | <input type="checkbox"/> | Demanding | <input type="checkbox"/> | Distractible |
| <input type="checkbox"/> | Enthusiastic | <input type="checkbox"/> | Even-tempered | <input type="checkbox"/> | Expressive | <input type="checkbox"/> | Impulsive |
| <input type="checkbox"/> | Nervous | <input type="checkbox"/> | Noticeably shy | <input type="checkbox"/> | Outgoing | <input type="checkbox"/> | Overly active |
| <input type="checkbox"/> | Quiet | <input type="checkbox"/> | Sullen | <input type="checkbox"/> | Talkative | <input type="checkbox"/> | Well-mannered |
| <input type="checkbox"/> | Withdrawn | <input type="checkbox"/> | | <input type="checkbox"/> | | <input type="checkbox"/> | |

| Parents | Please check the appropriate response | | | |
|---|---------------------------------------|---------|-----------|-------|
| | Always | Usually | Sometimes | Never |
| Cooperative | | | | |
| Have reasonable expectations of school | | | | |
| Follow through with school's suggestions | | | | |
| Consistent with discipline | | | | |
| Have a realistic picture of child's abilities | | | | |
| Genuinely interested in child's education | | | | |

Additional Comments about parents: _____

Overall placement recommendation:
 ___ Ready for kindergarten ___ Would benefit from another year of preschool

I would like to further discuss this student by phone. Please call me at _____. The best time to call is _____.

We truly appreciate the time you have invested in this student's application. Your comments are valued.

Name (please print) _____ **Signature** _____

Please return this form directly to:
 The Covenant School
 33 Burton Hills Blvd.
 Nashville, TN 37215
 Attention: Admissions