

## **THE COVENANT SCHOOL**

### **After-School Care Information Sheet**

The Covenant School is pleased to offer After-School Care, a service for working parents, to students in grades PreK through 6. The following information will help you understand the specifics of this program..

Dates: After Care begins Monday, August 22. It will be available at the end of each full school day, Monday through Friday.

Hours: After Care begins at 3 pm, and ends no later than 5:30 pm. Children may stay for all or part of the time.

Fee: There is a \$10.00 flat fee per child per day. Late pick-ups will be charged \$10.00 per child past 5:30 pm.

Snacks & Drinks: Provided by The Covenant School.

Billing: Parents will receive an invoice at the end of each month for the services they have utilized. A \$20 late fee will be applied if payment is received after the 10<sup>th</sup> of the following month.

Signing up: Attached you will find an After-School Care Enrollment form. Please complete this form and return it to the school office (even if you do not expect to use this program). If you know, please specify which child will attend and on which day on the enrollment form. You may also notify the school office which day(s) your child(ren) will attend.

Where we will be: After Care staff will be present in the entrance foyer of the school and/or the gym when the students gather for dismissal. Children signed up for After Care will meet in the gym. Children will be supervised at all times. The schedule will be as follows:

- 3:00 – 3:55: We will either be in the gym or on the playground for free time.
- 4:00 – 4:25: We will have snack in the Café area located across from the gym.
- 4:30 – 5:30: We will be in the assigned classrooms for homework and/or games.  
(PreK - 1st will be in room 128 and 2nd - 6th will be in room 129)

What we will do: Children attending After Care will be given time for homework, snack, free play and some organized games or crafts.

Picking up: The school office will close at 4 pm, and the church and school buildings are locked for safety reasons. When you arrive to pick up your child, please the cell phone number posted on the entrance door by the gymnasium, and a member of the After-School Care staff will greet you at the door where you will sign your child(ren) out.